



MEMBER REINSTATEMENT CHECKLIST

Please ensure you have the following documents for submission:

1. Reinstatement form completed and signed by member & Broker
  2. MLS User agreement (signed by member & broker)
  3. Confirmation of Insurance – 5 Million CGL Liability
  4. Copy of RECA license showing Authorized status
  5. Acknowledgement of REINSTATEMENT FEE - \$180.00 + GST
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CARA OFFICE USE ONLY:

Date Received: \_\_\_\_\_ by: \_\_\_\_\_

Member Name: \_\_\_\_\_ Password: \_\_\_\_\_

MLS USER ID: \_\_\_\_\_ MMSi # \_\_\_\_\_

INPUT:                      PILLAR 9 Confirm Input:                      SUPRA:

Membership Book:                      Confirmation Letter:

Invoice: \_\_\_\_\_

Advise AREA/CREA:                      CREA ID:

Notes: